

ATTENDANCE

DECEMBER 2022

Attendance Matters



A big thank you to our parents and carers for your ongoing support with school attendance this year.

Our aim is for every child to be in school learning with their friends **every day, on time.**

Our school attendance is currently 93% and we continue to work together in partnership to reach our goal of +97%. We know that over the last couple of weeks there have been coughs, colds and sickness bugs and hopefully we are all starting to feel better. If your child is unwell then they need to rest however if they can be in school then they should.

Even having a short amount of time off can be disruptive; your child might fall behind in their work and they miss out on social connections with their peers.

On Friday 9th December we will be looking closely at individual attendances and we really hope that everyone has improved from October.

MY CHILD IS A PERSISTENT ABSENTEE. WHAT NEXT?

Last half term my child was a PA and their attendance was **below 90%**. We have a action plan in place. **What is the next step?** If your child's attendance has improved but is still below 90% you will continue on the action plan and be invited into school for a review. If your child's attendance has declined you will be invited to an attendance meeting with our Ebor Safeguarding Lead and Safeguarding Governor. Together we will see how we can support you further and produce a detailed plan with clear actions.



GOING IN, NOT MISSING OUT PUNCTUALITY

8:40AM

Punctuality is important:

Arriving on time for school is important as late arrivals are disruptive for the class and your child's learning time. Children are collected from the playground at 8.40. Late arrivals must come in through the office between 08:45 and 09:20. **Arrival after 09:20 is recorded as unauthorised.** It is essential that your child is at school on time and ready to learn.

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ABSENCE THROUGH ILLNESS

We understand that children can become ill and that it is not always easy to decide whether to send them into school or keep them at home. Please see our traffic light reference guide below to support with making this decision. If your child is too ill to attend school, please contact the school office before 09:00 with full details of your child's illness/symptoms. If we do not hear from you, we will ring you to find out why your child is not in school. If we can not make contact a home visit may be conducted.

Green - Come to school
Coughs, colds, tiredness, sore throats.

We will always phone you if their symptoms worsen

Amber - Seek advice
Headaches, stomach aches.
Children can sometimes feel unwell for a variety of reasons; call for advice.

Red - Stay at home
Sickness & Diarrhea
48hrs must have elapsed from children's last episode before returning to school



MEDICAL APPOINTMENTS:

We request that, where possible, routine medical and dentist appointments are arranged outside school hours. We do understand that some appointments, such as hospital consultations, are not always possible to arrange outside of school hours. However if your appointment time allows your child to come to school for registration and then leave, this will have a positive impact on their attendance figure. Likewise if they are able to be back in school for afternoon registration by 12:30pm (EYFS & KS1) and 13:15 (KS2) this will have a positive effect.

THE LEGAL STUFF

School attendance is important because the law requires it. As a parent you are legally responsible for making sure your child gets a full time education. This means registering your child at school and making sure they attend regularly.

HOLIDAYS AND ABSENCE DURING TERM TIME

Please be aware that absence will not be authorised during term time, except in exceptional circumstances. As required by the Department for Education unauthorised absences may be referred to City of York for fining.